



CHARTER STANDARD CLUBS
Secretary
Mrs Irene Mitchell

Crayford Arrows Sports Club

Members Information and Club Rules



Welcome from the Club Chairman

I am delighted that you have chosen to join Crayford Arrows Sports Club and on behalf of us all extend a very warm welcome to you.

The club has been established since 1981 and has a recognised reputation for fairness and sportsmanship. All members are encouraged to maintain the highest standards of conduct and discipline both on and off the field of play.

Crayford Arrows is a Football Association 'Chartered Standard Development Club' and as such all our managers are required to be trained to at least the Football Association Level 1 coaching standard. Additionally all managers and parent helpers are required to undertake an approved F.A. child protection course and emergency first aid.

I am sure you will enjoy your time here. To get the best from your membership I would encourage you to take a full and active part in all activities both sports and social.

If you have any questions or concerns about your membership please refer to the appropriate club official. Contact details can be found on a notice board in the club house.

Chris Rust
Chairman



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Section 1

...about the Club

The club was formed in 1981 and at that time had only one football team.

A few parents decided they needed a longer term arrangement and a lease was negotiated with Bexley Council so that activities could be developed. Recently a new 30 year lease has been negotiated and is now in place securing the club into the future.

Through the years the club has grown tremendously and now boasts 19 football teams including two for young ladies.

What you see around the club today is very different from when it started out. This is due to a lot of hard work on the part of many club officials and parents to get funding to rebuild the club and playing areas.

In 2002 the Football Foundation with Bexley Council awarded the club almost £1million to develop the facilities and what you see today is the result of that investment.

Crayford Arrows Sports Club is a Limited Liability Company registered at Companies House and a Charity registered with the Charities Commission.



Section 2

...about club management and officials

There is a Chairman and Board with specific responsibilities for managing Club affairs.

There are two sub committees responsible to the main board for running club affairs.

1) Sports development sub committee - chaired by the club vice chairman

This committee looks at all aspects of sports development, training, coaching, discipline and other sports related issues

Sports are divided into sections

- Senior Football (age 18 through to seniors)
- Youth Football (age 11 through to 17)
- Junior Football (age 6 through to 10)
- Girls Football

Each section has a representative who sits on the Board. Members of the Board are elected at the Annual General Meeting.

Each team has a manager. Managers are nominated and elected by parents of members in each team annually.



2) Club management sub committee - chaired by our club secretary

This sub committee deals with all aspects of management of club affairs, including catering cleaning, security, maintenance pitch and hall hire, health and safety issues.

Details of all club officials and their contact numbers can be found on a notice board in the clubhouse.

The club is formed under the charities commission guidelines and companies house legislation.

The club constitution can be obtained from the club secretary



Section 3

...about membership

The Club operates a policy whereby it offers sporting and social activities to all members of the community regardless of age, ethnic origin, gender, or physical ability.

It is recognised that not all members of the community have equal ability to finance membership. The board will listen and act on merit where individual cases of particular financial hardship are presented.



Section 4

...about discipline

The Club prides itself on good discipline on or off the field of play.

Reliance is placed upon individual players and parents to maintain the highest standards of discipline at all times.

The Football Association and other sport governing bodies are very strict in enforcing the laws of the game. Individual players or parents or the club itself can be charged with offences of indiscipline.

The Club reserves the absolute right to suspend or expel a member/s or parent/s or anyone associated with bringing sport the leagues or the club into disrepute while on the club's premises or playing or taking part in an activity under the club's name whether playing or spectating or through any activity deemed by the Club to be inappropriate behaviour.

In such circumstances the Club Board will hold a disciplinary hearing to consider all the related evidence before deciding on the outcome. Where individuals are involved they will have adequate opportunity to represent themselves at the hearing.

Please abide by the Club 'Code of Conduct' at all times. If you do not, you risk putting the club and its members at risk of suspension. The CODE OF CONDUCT can be found in the clubhouse and on the web site.



Section 5

...about child protection

Under the Football Association 'charter award' the Club has adopted and is bound by the guidelines on child protection. Every member of the club whether an official or parent helper **MUST** undertake the Child Protection course before being allowed to participate with a team or group of individuals on behalf of the Club.



Section 6

...about coaching

The Head Coach is UEFA 'B' qualified and has a seat on the board. He is responsible for managing all coaching activities for or on behalf of members across the club.

Managers are required to attain at least Football Association Level 1 coaching certificate standard BEFORE they are permitted to manage a team on behalf of the Club.



Section 7

...about team kit and Club equipment

Every member joining the club will receive:

playing kit comprising

- shirt/top in club colours (red/black)
- shorts (black)
- socks

Every team will receive:

- training balls
- match balls
- first aid kit
- kit bag

All kit remains the property of Crayford Arrows Sports Club Limited. Members/Teams leaving the Club must return all kit to the Kit manager.

Under no circumstances can managers of teams use alternatives to the club colours of red/black or black/white for away strip. This rule is strictly enforced.



Section 8

...about courses

There are a variety of courses available to members.

An example of such courses is:

- Football Association coaching skills
- Child Protection
- Emergency Aid
- Referee/Umpire training
- Volunteers and managing voluntary organisations.

If you are interested in any of these or other related courses please speak with your team manager, section representative or club secretary for further details.



Section 9

...about fund raising

The Club relies upon membership subscriptions and fund raising activities to maintain the levels of finance needed to keep it functioning.

It is also keen to see that there are a variety of club social activities for members, parents and friends to participate in.

Fund raising for individual teams is not discouraged but obviously this can divert important funds away from the Club as a whole. The Board requires that teams wishing to undertake individual fund raising **MUST** refer the details to the Board for consideration prior to arranging the event.

Under no circumstances must individuals use the Club's name to raise or obtain equipment or sponsorship without prior reference to the Board.

All potential press releases whether for team celebration, sponsorship or fund raising activity MUST be referred to the Board for approval.

Parents and members are encouraged to support the club's social activities and fund raising events.



Section 10

...about club facilities

The Club's sports and social facilities are available for use by members and guest teams. These facilities were funded through many years of effort and cost a great deal of members and parents money to maintain.

Any player, guest or visitor found to be wilfully damaging any part of the club or its facilities will be asked to leave the club/premises and either personally or through their club be asked to pay for the cost of damage.

In the case of a club member - membership will be withdrawn immediately.

Facilities are available for hire by members. Hire is conditional and available at discounted rates. For full details speak to the club secretary.



Section 11

...about the Web site

The Club Web Site is a means of communicating information to members and prospective members or anyone interested in finding out more about club activities.

If you have any ideas for developing the site or wish to have advertisements included please speak to the chairman for further information.

Web site can be found at: www.crayfordarrows.org.uk



Section 12

...code of conduct

Players

- The League expects fair play at all times.
- Shake hands with match officials and opponents after the game (whatever the result).
- Do not become involved in disputes with officials, opponents or spectators.
- Let the referee handle incidents in the game. Do not retaliate against opponents.
- Do not applaud sendings-off or the errors of opponents.
- Treat the changing rooms and facilities of all Clubs you visit with respect.
- Teamwork, effort and enjoyment are as important as winning. Learn to win and lose with dignity.
- Remember you are representing your Club and the League. Be sensible and enjoy yourself



Section 12

...code of conduct (cont.)

Officials

- Officials, particularly managers, have a crucial role to play in the game.
- Encourage your players to play in the correct spirit.
- Do not abuse your own players or those of the other team.
- Handle any unruly behaviour among your spectators before it gets out of hand.
- Do not use foul or abusive language to match officials, players or spectators.
- Under no circumstances enter the field of play during the course of a match unless expressly requested to do so by the referee.
- Referees, and parents and spectators who are officiating as referees and assistant referees have the full authority of the FA. It is the responsibility of Club officials to ensure they are treated with respect.
- Under no circumstances remove your team from the pitch without the express permission of the referee.



Section 12

...code of conduct (cont.)

Spectators

- Your actions influence the mood of the players and the game.
- Stand away from the touchline.
- Do not abuse match officials, however much you disagree with their decision.
- Encourage all players and applaud their efforts.
- Do not ridicule opponents for their mistakes.
- Do not use foul or abusive language to players or other spectators.
- Do not use physical violence or threaten anyone.
- You must not enter the field of play during a game unless asked to do so by the referee.
- Remember when you are supporting your team you are representing your Club and the League.
- You are subject to the laws of the game. You can be cautioned, reported, sent away from the ground, and suspended from attending any matches. Your team or Club can also be fined, suspended or expelled from the Competition.



Section 12

...code of conduct (cont.)

Coaches and team managers

- Coaches/Team Managers must respect the rights, dignity and worth of each and every person and treat each equally within the context of the sport.
- Coaches/Team Managers must place the well being and safety of each player above other considerations including the development of performance.
- Coaches/Team Managers must adhere to all guidelines laid down within the Constitution and Rules of the Football Association.
- Coaches/Team Managers must develop an appropriate working relationship with each player based upon mutual trust and respect.
- Coaches/Team Managers must not exert undue influence to obtain personal benefit or reward.
- Coaches/Team Managers must encourage and guide players to accept responsibility for their own behaviour and performance.
- Coaches/Team Managers must ensure that the activities they direct or advocate are appropriate for the age, maturity, experience and ability of their players.



Coaches and team managers (cont.)

- Coaches/Team Managers should, at the outset, clarify with players (and their parents/guardians) exactly what is expected of them and also what they are entitled to expect from their coach/team manager.
- Coaches/Team Managers must co-operate fully with other specialists (e.g. other coaches, officials, sports scientists, doctor, physiotherapists etc) in the best interests of the player.
- Coaches/Team Managers must always promote the League's Code of Conduct and emphasise the positive aspects of the sport to players, parents and spectators alike. Never condone violations of the Laws of the Game or behaviour contrary to the spirit of the Laws or relevant rules and regulations or with the use of prohibited substances or techniques.
- Coaches/Team Managers must consistently display high standards of behaviour and be role models for players, parents and spectators.

